How to buy **Egress** subscription licenses online

1. Visit **https://switch.egress.com** and either create a free Egress Account or log into your existing account

2. To purchase Egress license subscriptions, select 'Purchase Egress' in the **administration panel** within your account

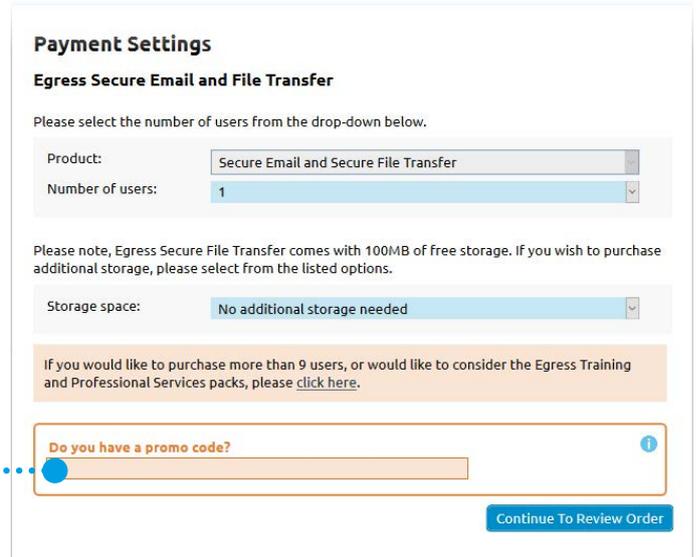

3. Select whether you would like to purchase 1-9 users or 10+ users

Option 1: To purchase 1 - 9 users

4. Select the **number of users** you require and add any additional storage (you get 100MB storage free with your Egress subscriptions)

5. You can also enter a promotion code if appropriate

Payment Settings

Egress Secure Email and File Transfer

Please select the number of users from the drop-down below.

Product: Secure Email and Secure File Transfer
Number of users: 1

Please note, Egress Secure File Transfer comes with 100MB of free storage. If you wish to purchase additional storage, please select from the listed options.

Storage space: No additional storage needed

If you would like to purchase more than 9 users, or would like to consider the Egress Training and Professional Services packs, please click here.

Do you have a promo code?

Continue To Review Order

6. Next 'Continue To Review Order'

7. If you have purchased more than 1 user, you will need to enter your company details and then select 'Continue To Payment Selection'

8. Enter your payment details (you can purchase using Visa, Mastercard or PayPal)
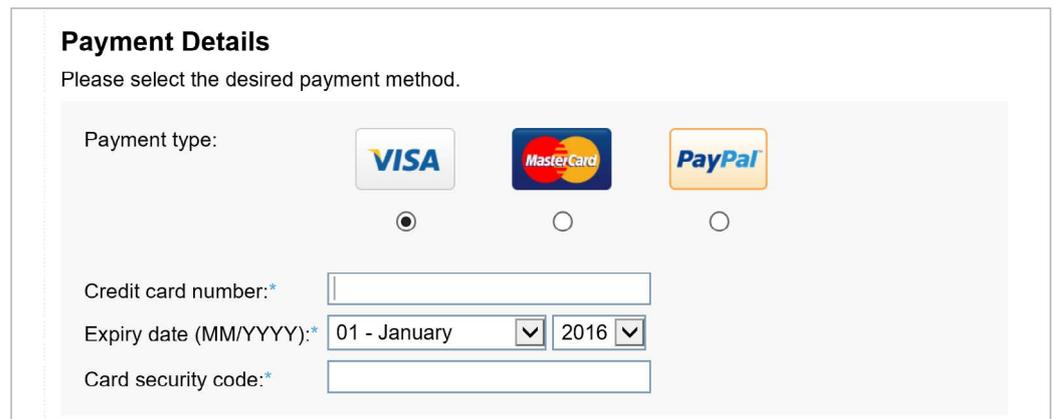
Payment Details

Please select the desired payment method.

Payment type:

VISA   MasterCard   PayPal

Credit card number:*
Expiry date (MM/YYYY):* 01 - January   2016
Card security code:*

Option 2: To purchase a 10 or 25 user Business Pack

9. Select the **'Buy'** button alongside the product line you require

Egress Secure Email and Secure File Transfer — Buy   Options
Egress Secure Workspace — Buy   Options
Egress Secure Web Form — Buy   Options
Egress User and Administrator Training — Buy   Options
Egress Professional Services — Buy   Options

10. Please note, when purchasing Egress Email and File Protection, the standard option is 'Egress Email and File Protection' from the drop down menu. If you require a gateway or integration with Office 365 or gmail, please contact us

Egress Secure Email and Secure File Transfer

Please select the pack below that meets your needs, some customisation options may also be available based on what you select.

Secure Email Pack: Secure Email and Secure File Transfer

       Secure Email and Secure File Transfer

Number of Users: Secure Email (Hosted Infrastructure) and Secure File Transfer

Secure Email (Gmail)

This product comes with   Secure Email (Office 365)
The storage offered belo...

Storage Space: No additional storage needed

11. The next step is to select if you require a 10 or 25 user pack. You can also add additional storage if required (you get 10GB of free storage)

Egress Secure Email and Secure File Transfer

Please select the pack below that meets your needs, some customisation options may also be available based on what you select.

Secure Email Pack: Secure Email and Secure File Transfer

Number of Users: 10

This product comes with **10 GB** of free cloud storage.
The storage offered below can be purchased to expand your cloud storage allowance.

Storage Space: No additional storage needed

12. Fill in your company details and VAT ID if appropriate

13. You can then review your order details. If you are happy then select **'Continue To Payment Selection'**

14. Finally, you must enter your payment details (you can purchase using Visa, Mastercard or PayPal)

Payment Details
Please select the desired payment method.

Payment type: VISA   MasterCard   PayPal

Credit card number:*

Expiry date (MM/YYYY):*   01 - January   2016

Card security code:*

15. Following your purchase, you will receive a **confirmation email and link to your receipt.** You will be able to access your invoices on the left-hand side of the administration panel when logged into your Egress Account

Learn more about Egress Email and File Protection

Visit www.egress.com/online-tutorials for video tutorials on using Egress Email and File Protection, including how to:

- Access a secure message
- Manage your messages and control access to them in real time
- Send large files securely
- Approve or deny access requests to secure messages

Technical support

Should you encounter any problems using Egress Email and File Protection or have any technical questions, please contact Egress Support at www.egress.com/support.

egress®

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